



Florida Department of Transportation District Three Transportation Regional Incentive Program

Project Name:

TRIP was created to improve regionally significant transportation facilities in "regional transportation areas." State funds are available throughout Florida to provide incentives for local governments and the private sector to help pay for critically needed projects that benefit regional travel and commerce.

If selected for funding, the Florida Department of Transportation (FDOT) will pay up to 50 percent of project costs for public transportation facility projects. Projects must: "Serve national, statewide, or regional functions and function as part of an integrated regional transportation system".

While there is no rigid application procedure, the District has created this form for Implementing Agencies and Regional Transportation Authorities to facilitate the assembly of pertinent project information related to candidate TRIP projects. The goal of this document is to provide a framework to project sponsors.

Date:

Origin of Request (Applying RTA):

Contact Person:

Address:

Phone: **E-mail:**

Implementing Agency¹:

Contact Person:

Address:

Phone: **E-mail:**

Project Information:

Facility:

Project Limits:

Work to be performed:

Project Information Continued:

Describe how the project will improve regional mobility within the Regional Transportation Area:

Attachment A: Project location map and support data for regional mobility, as appropriate.

Describe how the project reflects the below statutory guidelines under which the District will prioritize and select the candidate projects for funding² (Check those that apply):

Provides connectivity to the SIS,

Supports economic development and goods movement in Rural Areas of Opportunity,

Is subject to local ordinances that establish corridor management techniques,

Improves connectivity between military installations and the Strategic Highway Network (STRAHNET) or the Strategic Rail Corridor Network (STRACNET).

Does this project include an Environmental Study?

Yes/No ☐

If Federal funding is to be requested for any phase of this project, an Environmental Study must be completed in accordance with the National Environmental Policy Act.

Does this project have design plans available?

Yes/No ☐

Attachment B: If yes, Environmental Study and/or Design plans.

Project Funding:

Describe source of matching funds per phase and any restrictions on availability. Each phase requested (i.e., design, right-of-way, construction) requires at least a 50% local agency match unless the agency is within a Rural Area of Opportunity. Each phase shall be separated by at least 2 fiscal years (Department's fiscal year runs from July to June).

Phase Requested	FY	FDOT Amount	Local Match
PDE:			
R/W:			
Design:			
Construction:			

Attachment C: The planned project construction schedule.

Is the Agency eligible for a waiver of up to 50% of the project cost?³

Yes/No ☐

Has other funding been requested for any part of this project?

Yes/No ☐

(SCRAP, SCOP, CIGP, HSIP, SRTS, TA, Grant, etc.)

If Yes, Name:

How will TRIP funding accelerate this project's implementation?

Regional Transportation Area⁴:

Describe the regional coordinating entity responsible for the prioritization of the candidate project and how the entity qualifies for TRIP funding as a Regional Transportation Area:

Has a copy of the RTA's interlocal agreement that addresses the statutory requirements⁵ been previously submitted to the Department ?

Yes/No

If no, please explain:

Attachment D: Review the authorizing interlocal agreement and any supporting documentation. Include the agreement with the application if updates to signatures, dates, or any other information is revised.

Is there a Regional Transportation Plan that demonstrates the completion of the following?

Adopted system map or listing of facilities, showing the facility to be improved has been identified by the Regional Transportation Area as part of an integrated regionally significant transportation system.

The prioritized list of regionally significant projects developed by the Regional Transportation Area.

If no, please explain:

Attachment E: Documentation of successful completion of a qualified Regional Transportation Plan (include map).

Project Qualification Information:

Does the project appear in the capital improvement schedule of the local comprehensive plan? If no, explain:

Yes/No

Attachment F: If available, add documentation that the candidate improvement appears in the capital improvement schedule of the local comprehensive plan.⁶

Attachment G: Document that level-of-service standards for the facility to be improved have been coordinated with FDOT by the local government with jurisdiction and are consistent with the level-of-service standards adopted by FDOT if the project is on a Strategic Intermodal System.⁷

Project Qualification Information Continued:

Attachment H: Document that the project meets the following TRIP statutory eligibility requirements.⁸

- Supports facilities that serve national, statewide or regional functions and function as an integrated transportation system,
- Be identified in appropriate local government capital improvements program(s) or long term concurrency management system(s) that are in compliance with state comprehensive plan requirements,
- Be consistent with the Strategic Intermodal System (SIS),
- Be in compliance with local corridor management policies, and
- Have commitment of local, regional or private matching funds (if no waiver).

This application is a good faith commitment from the applicant that matching funds will be available. As such, the Department requires that the Chairman of the Governing Board of the Municipality/Authority committing the funds sign this application (electronic signature accepted):

Signature:

Supporting Narrative:

Please submit application with supporting information and documentation, including the following Attachments A-H, electronically to:

Florida Department of Transportation, District Three
Maria Showalter, TRIP Coordinator
maria.showalter@dot.state.fl.us
phone (850) 330-1550

Attachment A: Project location map and support data, as appropriate.

Attachment B: Environmental Study and/or Design Plans, if available.

Attachment C: The planned project construction schedule.

Attachment D: The authorizing interlocal agreement and any supporting documentation as appropriate. Check Signatures and Dates.

Attachment E: Documentation demonstrating successful completion of a qualified Regional Transportation Plan.

Attachment F: Document that the candidate improvement appears in the capital improvement schedule of the local comprehensive plan.⁶

Attachment G: Document that level-of-service standards for the facility to be improved have been adopted by the local government if on the SIS.⁷

Attachment H: Document that the candidate project meets the TRIP statutory eligibility requirements.⁸

1. Identify the agency responsible for meeting the financial requirements of the TRIP program.
2. Section 339.2819(4), F.S.
3. A reduction or waiver of match requirements will not increase the amount of funding provided under the TRIP beyond 50% of the total cost.
4. Section 339.155(4)(c), (d), and (e) and Section 163.01, F.S.
5. Section 339.155(4)(d), F.S.
6. Section 163.3177(3), F.S.
7. Though concurrency requirements were repealed, FDOT consultation is still required with regards to Level of Service Standards if the proposed project impacts the Strategic Intermodal System.
8. Section 339.2819(4)(a), F.S.

Attachment xx:

Interlocal Agreement/Supporting Documentation

(GAP System User Interface Instructions: “*Interlocal Agreement/Supporting Documentation*”)

Narrative: This attachment is being included with the TRIP Application in response to the prompt within the GAP System User Interface that appears as follows:



Discussion: The existing Interlocal Agreement that is presently in effect and therefore currently applicable to the Bay County TPO region (as well as other TPO regions) begins on Page 2 of this document.

The Interlocal Agreement that follows designates Emerald Coast Regional Council (ECRC) as the ‘Regional Transportation Planning Organization’ for the purposes outlined in Section 339.155(4), *Florida Statutes*, and therefore making ECRC the responsible entity for developing and maintaining ‘Regional Transportation Plans’ in ‘Regional Transportation Areas.’

**INTERLOCAL AGREEMENT
AMONG
THE
FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION;
OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION;
BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION;
WASHINGTON COUNTY, FLORIDA; HOLMES COUNTY, FLORIDA;
AND THE
EMERALD COAST REGIONAL COUNCIL f/k/a
WEST FLORIDA REGIONAL PLANNING COUNCIL**

THIS INTERLOCAL AGREEMENT is made and entered into by and among the Florida-Alabama Transportation Planning Organization, Okaloosa-Walton Transportation Planning Organization, Bay County Transportation Planning Organization, all of which are public agencies/metropolitan planning organizations created pursuant to Chapter 339.175 and 163.01, *Florida Statutes* (herein referred to as "**TPO's**"); The Board of County Commissioners of Washington County, Florida, The Board of County Commissioners of Holmes County, Florida, and the Emerald Coast Regional Council f/k/a West Florida Regional Planning Council, a public agency/regional planning council created pursuant to Chapter 186 and 163.01 Florida Statutes, authorized to conduct business in the State of Florida, FEI/EIN 59-0500582, with a principal address of 4801 E. Olive Road, Suite A, Pensacola, Florida 32514 (hereinafter referred to as the "**ECRC**"). Each of the foregoing entities is referred to separately as a "**Party**" and collectively as the "**Parties.**"

WITNESSETH:

WHEREAS, section 163.01, *Florida Statutes*, permits governmental units to make efficient use of their powers by enabling them to enter into Interlocal Agreements to cooperate with other local governmental units on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities;

WHEREAS, pursuant to section 339.175, *Florida Statutes*, the Florida-Alabama Transportation Planning Organization, the Okaloosa-Walton Transportation Planning Organization and the Bay County Transportation Planning Organization, are each established as a "metropolitan planning organization" by the State of Florida and by the Local Governments which are a constituent of such Transportation Planning Organization; and

WHEREAS, presently and previous to the existence of this Interlocal Agreement, the ECRC provides staffing and management to the Florida-Alabama Transportation Planning Organization, the Okaloosa-Walton Transportation Planning Organization and the Bay County Transportation Planning Organization; and

WHEREAS, Washington and Holmes Counties are considered rural counties not part of a MPO/TPO designated boundary, in relation to section 399.175, *Florida Statutes*;

WHEREAS, section 339.2819, *Florida Statutes*, creates within the Florida Department of Transportation a Transportation Regional Incentive Program (TRIP) that provides funds to improve regionally significant transportation facilities in Regional Transportation Areas created pursuant to Section 339.155, *Florida Statutes*; and

WHEREAS, section 339.155(4)(c), *Florida Statutes*, allows regional transportation plans to be developed in regional transportation areas in accordance with an interlocal agreement entered into pursuant to section 163.01, *Florida Statutes*, by two or more contiguous metropolitan planning organizations and/or two or more counties not members of a metropolitan planning organization; and

WHEREAS, this Interlocal Agreement is intended to be the agreement contemplated by section 339.155(4)(c), *Florida Statutes*, to designate the ECRC as the Regional Transportation Planning Organization within the boundaries of: Escambia, Santa Rosa, Okaloosa, Walton, Holmes, Washington and Bay Counties, Florida.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties enter into this Interlocal Agreement.

1. In accordance with section 339.155(4), *Florida Statutes*, the parties identify Emerald Coast Regional Council, formerly known as West Florida Regional Planning Council ("ECRC") as the Regional Transportation Planning Organization, for the purposes outlined in section 339.155(4), *Florida Statutes*.
2. The boundaries of the Regional Transportation Area are: Escambia, Santa Rosa, Okaloosa, Walton, Washington, Holmes, and Bay Counties, Florida, in their entirety.
3. The duration of this agreement shall be effective upon full execution of all Parties, and will continue until all Parties agree to terminate this Interlocal Agreement.
4. This Agreement may be terminated, modified or rescinded as follows:
 - (a) A County or TPO may propose modifications to this agreement at any time with written notice to the ECRC chief executive officer or ECRC board of directors, and
 - (b) Unanimous written agreement of the Parties that expressly terminates, modifies or rescinds this Agreement.

5. The process for creating and updating the regional transportation plan will:

- (a) At a minimum, identify regionally significant transportation facilities located within a regional transportation area and contain a prioritized list of regionally significant projects. The projects shall be adopted into the capital improvements schedule of the local government comprehensive plan.
- (b) ECRC shall prepare and adopt application cycles, criteria for evaluation, 7. and other necessary processes to develop the regional transportation plan.

6. This Interlocal Agreement shall be recorded in the Official Records of each of the following counties in Florida: Escambia; Santa Rosa; Okaloosa; Walton; Bay; Washington; and Holmes.

7. Each of the Parties represents and warrants that the undersigned representatives of the TPO's, the Counties, and of ECRC are authorized to sign this Agreement and thereby to obligate and bind that Party.

IN WITNESS WHEREOF, the parties hereto have duly executed this Interlocal Agreement on the respective dates under each signature below.

INTERLOCAL AGREEMENT BETWEEN THE BAY TPO, FLORIDA-ALABAMA TPO, OKALOOSA-WALTON TPO, AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL WEST PLANNING COUNCIL DESIGNATING THE ECRC BOARD AS THE DESIGNATED REGIONAL TRANSPORTATION AREA TO SERVE THE REGIONAL NEEDS OF ESCAMBIA, SANTA ROSA, OKALOOSA, WALTON, BAY, WASHINGTON, AND HOLMES COUNTIES

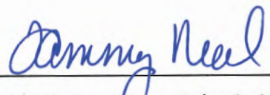
IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

EMERALD COAST REGIONAL COUNCIL

BY: _____

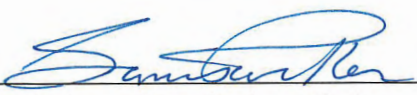
Austin Mount, CEO Emerald Coast Regional Council

DATE: 05/20/2020

ATTEST:  _____

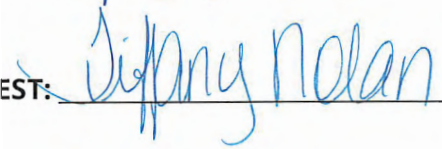
Tammy Neal, Executive Administrative Assistant

**FLORIDA – ALABAMA TRANSPORTATION PLANNING
ORGANIZATION**

BY:  _____

Commissioner Sam Parker, Chairman

DATE: 5/13/2020

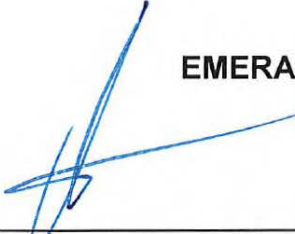
ATTEST:  _____

DATE: 5/13/2020

INTERLOCAL AGREEMENT BETWEEN THE BAY TPO, FLORIDA-ALABAMA TPO, OKALOOSA-WALTON TPO, AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL WEST PLANNING COUNCIL DESIGNATING THE ECRC BOARD AS THE DESIGNATED REGIONAL TRANSPORTATION AREA TO SERVE THE REGIONAL NEEDS OF ESCAMBIA, SANTA ROSA, OKALOOSA, WALTON, BAY, WASHINGTON, AND HOLMES COUNTIES

IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

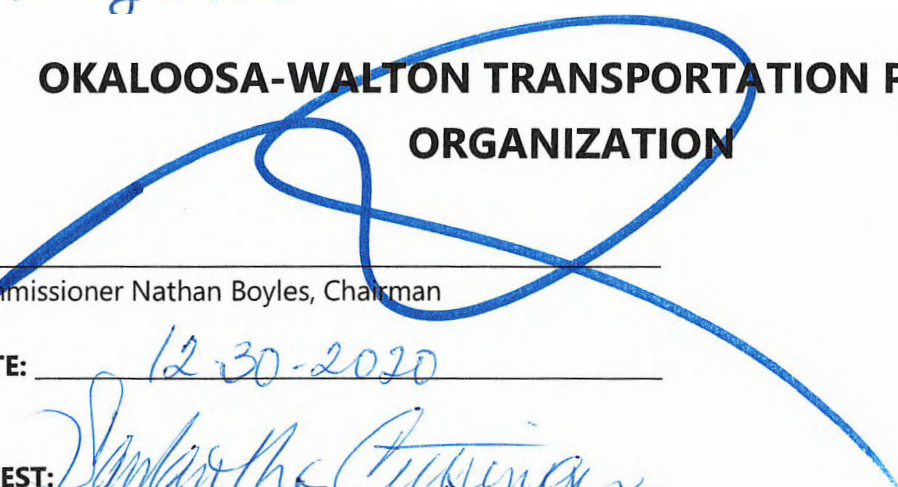
EMERALD COAST REGIONAL COUNCIL

BY: 
Austin Mount, CEO Emerald Coast Regional Council

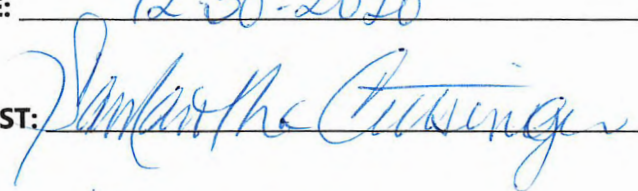
DATE: 1-21-2021

ATTEST: 
~~Tammy Neal~~, Executive Administrative Assistant
Tiffany Bates

**OKALOOSA-WALTON TRANSPORTATION PLANNING
ORGANIZATION**

BY: 
Commissioner Nathan Boyles, Chairman

DATE: 12-30-2020

ATTEST: 

DATE: 12-30-2020

INTERLOCAL AGREEMENT BETWEEN THE BAY TPO, FLORIDA-ALABAMA TPO, OKALOOSA-WALTON TPO, AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL WEST PLANNING COUNCIL DESIGNATING THE ECRC BOARD AS THE DESIGNATED REGIONAL TRANSPORTATION AREA TO SERVE THE REGIONAL NEEDS OF ESCAMBIA, SANTA ROSA, OKALOOSA, WALTON, BAY, WASHINGTON, AND HOLMES COUNTIES.

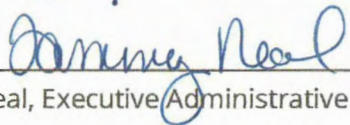
IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

EMERALD COAST REGIONAL COUNCIL

BY:  _____

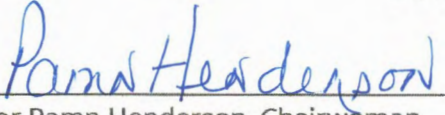
Austin Mount, CEO ECRC

DATE: 5/15/2020

ATTEST:  _____

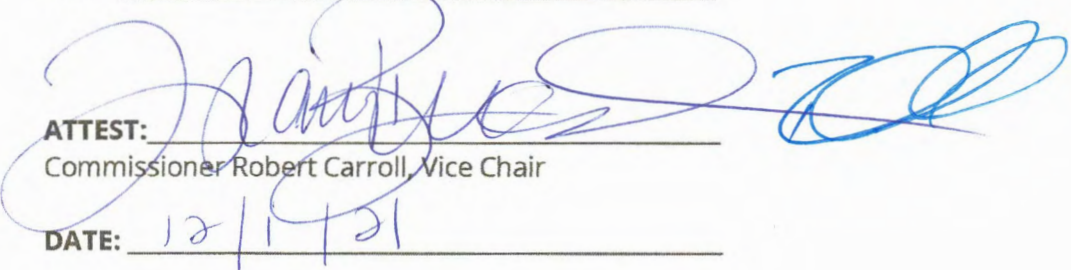
Tammy Neal, Executive Administrative Assistant

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

BY:  _____

Mayor Pam Henderson, Chairwoman

DATE: 12/11/21

ATTEST:  _____

Commissioner Robert Carroll, Vice Chair

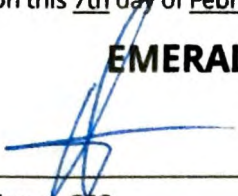
DATE: 12/11/21

INTERLOCAL AGREEMENT BETWEEN THE BAY TPO, FLORIDA-ALABAMA TPO, OKALOOSA-WALTON TPO, AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL WEST PLANNING COUNCIL DESIGNATING THE ECRC BOARD AS THE DESIGNATED REGIONAL TRANSPORTATION AREA TO SERVE THE REGIONAL NEEDS OF ESCAMBIA, SANTA ROSA, OKALOOSA, WALTON, BAY, WASHINGTON, AND HOLMES COUNTIES

IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

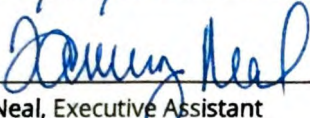
Signed on this 7th day of February 2022.

EMERALD COAST REGIONAL COUNCIL

BY:  _____

Austin Mount, CEO

DATE: 2/9/22 _____

ATTEST:  _____

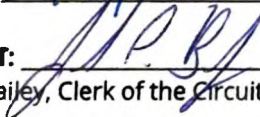
Tammy Neal, Executive Assistant

HOLMES COUNTY BOARD OF COUNTY COMMISSIONERS

BY:  _____

Commissioner Earl Stafford, Chairman

DATE: 2/9/22 _____

ATTEST:  _____

Sam Bailey, Clerk of the Circuit Court

INTERLOCAL AGREEMENT BETWEEN BAY COUNTY, ESCAMBIA COUNTY, HOLMES COUNTY, OKALOOSA COUNTY, SANTA ROSA COUNTY, WALTON COUNTY AND WASHINGTON COUNTY, FLORIDA AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL PLANNING COUNCIL

IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

 EMERALD COAST REGIONAL COUNCIL

BY: _____

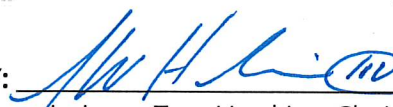
Austin Mount, CEO

DATE: 9-24-20

ATTEST:  _____

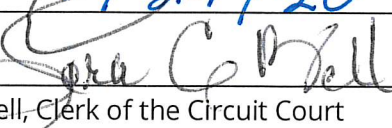
Tammy Neal, Executive Assistant

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS

BY:  _____

Commissioner Trey Hawkins, Chairman

DATE: 9/24/20

ATTEST:  _____

Lora C. Bell, Clerk of the Circuit Court

BCC APPROVED: 9-24-20

INTERLOCAL AGREEMENT BETWEEN THE BAY TPO, FLORIDA-ALABAMA TPO, OKALOOSA-WALTON TPO, AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL WEST PLANNING COUNCIL DESIGNATING THE ECRC BOARD AS THE DESIGNATED REGIONAL TRANSPORTATION AREA TO SERVE THE REGIONAL NEEDS OF ESCAMBIA, SANTA ROSA, OKALOOSA, WALTON, BAY, WASHINGTON, AND HOLMES COUNTIES

IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

EMERALD COAST REGIONAL COUNCIL

BY: Karen Cuchens
Karen Cuchens, Chairwoman Emerald Coast Regional Council

DATE: 4/23/2020

ATTEST: [Signature]
Austin Mount, CEO Emerald Coast Regional Council

RESOLUTION ECRC 2020-03

A RESOLUTION OF THE EMERALD COAST REGIONAL COUNCIL APPROVING AN INTERLOCAL AGREEMENT WITH THE FLORIDA- ALABAMA TPO, THE OKALOOSA-WALTON TPO, THE BAY COUNTY TPO, WASHINGTON AND HOLMES COUNTIES DESIGNATING THE EMERALD COAST REGIONAL COUNCIL AS THE REGIONAL TRANSPORTATION PLANNING ORGANIZATION AND THE REGIONAL TRANSPORTATION AREA

WHEREAS; the Florida Alabama Transportation Planning Organization and Okaloosa-Walton Transportation Planning Organization together created the Northwest Florida Regional Transportation Planning Organization (NWFLRTPO) by virtue of interlocal agreement for the purposes outlined in section 339, *Florida Statute*; and

WHEREAS; the Bay County Transportation Planning Organization in conjunction with Holmes, Washington, and Gulf Counties together created the Bay Gulf Holmes Washington Partnership (BGHWP) by virtue of interlocal agreement for the purposes outlined in section 339, *Florida Statute*; and

WHEREAS; the ECRC serves as staff to both the Northwest Florida Regional Transportation Planning Organization and the Bay Gulf Holmes Washington Partnership; and

WHEREAS; the board meetings of both the NWFLRTPO and the BGHWP typically meet only once per year; and

WHEREAS; it has become increasingly difficult to obtain a quorum for both the NWFLRTPO and BGHWP and conduct necessary businesses; and

WHEREAS; the ECRC fits the definitions and requirements as outlined and required by section 339, *Florida Statute*; and

WHEREAS; by identifying the ECRC as the Regional Transportation Planning Organization by virtue of an interlocal agreement the same services, products, and delivery can easily be provided with less administrative burden and by implementing a streamlined process; and

WHEREAS; the ECRC legal counsel has provided vital input and was consulted in the development of the interlocal agreement;

NOW, THEREFORE, BE IT RESOLVED THAT the Emerald Coast Regional Council that:

The ECRC by virtue of an interlocal agreement with the Florida-Alabama TPO, the Okaloosa-Walton TPO, the Bay County TPO and Washington and Holmes counties, become the designed Regional Transportation Planning Organization and the Regional Transportation Area as outlined in section 339, *Florida Statute* in order to continue to conduct the business of the region.

Duly passed and adopted by the Emerald Coast Regional Council on this 23rd day of April 2020.

BY: Kasey Cuchens
Kasey Cuchens, Chairwoman

ATTEST: [Signature]
Austin Mount, ECRC Chief Executive Officer

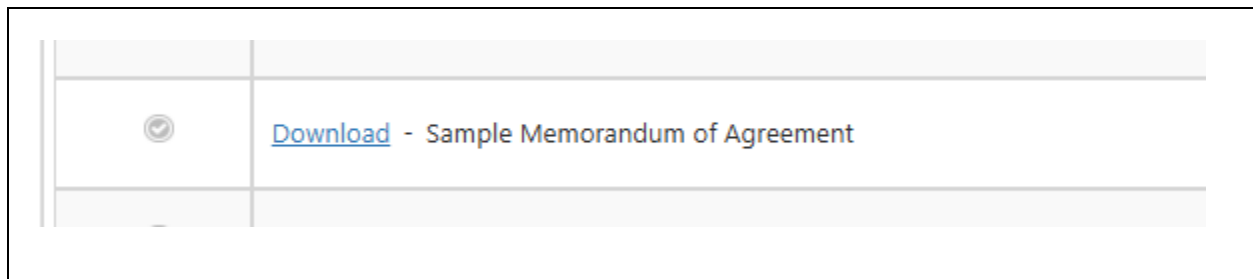


Attachment xx:

Sample Memorandum of Agreement

(GAP System User Interface Instructions: “*Sample Memorandum of Agreement*”)

Narrative: This attachment is being included with the TRIP Application in response to the prompt within the GAP System User Interface that appears as follows:



Discussion: The sample document provided for download within the TRIP Application is typical of a Locally Funded Agreement (LFA). However, a LFA would not be the type of contract that would be applicable to this particular TRIP project, nor most TRIP projects.

Suggestion: The more common contract document for TRIP projects would be the State-Funded Grant Agreement (SFGA) – FDOT Form Number 525-010-60. It is therefore suggested that the SFGA boilerplate document be included within the TRIP application if it is believed that a sample document should be included for informational purposes.

MEMORANDUM OF AGREEMENT

THIS AGREEMENT, made and entered into this _____, day of _____, 200__, by and between the State of Florida, Department of Transportation, hereinafter referred to as "FDOT" and the State of Florida, Department of Financial Services, Division of Treasury and (Participant) hereinafter referred to as the "Participant".

WITNESSETH

WHEREAS, "FDOT" is currently constructing the following project:

Financial Project Number:
County:

hereinafter referred to as the "Project".

NOTE: ONLY THE NEXT TWO PARAGRAPHS MAY BE MODIFIED AS APPROPRIATE WITHOUT PRIOR APPROVAL OF FDOT'S COMPTROLLER.

WHEREAS, FDOT and the Participant entered into a **Locally Funded Agreement** dated _____, wherein DOT agreed to perform certain work on behalf of the Participant in conjunction with the Project.

WHEREAS, the parties to this AGREEMENT mutually agreed that it would be in the best interest of the FDOT and the Participant to establish an interest bearing escrow account to provide funds for the work performed on the Project on behalf of the Participant by the FDOT.

NOW THEREFORE, in consideration of the premises and the covenants contained herein, the parties agree to the following:

1. An initial deposit in the amount of \$_____ (amount spelled out) will be made by the Participant into an interest bearing escrow account established by the FDOT for the purposes of the project. Said escrow account will be opened with the Department of Financial Services, Division of Treasury, Bureau of Collateral Management on behalf of the FDOT upon receipt of this Memorandum of Agreement. Such account will be an asset of FDOT.

2. Other deposits will be made only by the Participant as necessary to cover the cost of additional work prior to the execution of any Supplemental Agreements.

3. All deposits shall be made payable to the Department of Financial Services, Revenue Processing and mailed to the FDOT Office of Comptroller for appropriate processing at the following address:

Florida Department of Transportation
Office of Comptroller
605 Suwannee Street
Mail Station 42-B
Tallahassee, Florida 32399
ATTN: LFA Section

A copy of this Agreement should accompany any deposits. When the check is mailed to Tallahassee, the District Office should instruct the Participant to mail the District Office a copy of the check.

4. The FDOT's Comptroller and/or her designees shall be the sole signatories on the escrow account with the Department of Financial Services and shall have sole authority to authorize withdrawals from said account.

5. Unless instructed otherwise by the parties hereto, all interest accumulated in the escrow account shall remain in the account for the purposes of the project as defined in the LFA.

6. The Department of Financial Services agrees to provide written confirmation of receipt of funds to the FDOT.

7. The Department of Financial Services further agrees to provide periodic reports to the FDOT.

STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION
COMPTROLLER

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF TREASURY

PARTICIPANT SIGNATURE

PARTICIPANT NAME & TITLE

PARTICIPANT ADDRESS

FEDERAL EMPLOYER I.D. NUMBER

Bid Item	Description	Unit	Quantity	Unit Price	Total Price
101-1	Mobilization	LS	1	\$320,364.91	\$320,364.91
102-1	Maintenance of Traffic	LS	1	\$160,182.45	\$160,182.45
104-10-3	Sediment Barrier	LF	19624.4	\$5.00	\$98,122.00
110-1-1	Clearing & Grubbing	AC	5.9	\$55,000.00	\$322,300.00
120-1	Regular Excavation	CY	9908.1	\$25.00	\$247,702.50
160-4	Type B Stabilization	SY	28346.4	\$16.00	\$453,541.69
285-706-MISC	Graded Aggregate Base, Base Group 6	SY	28346.4	\$50.00	\$1,417,320.00
334-1-12	Superpave Asphaltic Concrete, Traffic B, SP-9.5 or SP-12.5	TN	2902.2	\$150.00	\$435,330.00
400-2-1	Concrete Class II, Pond 1 Weir	CY	20.0	\$1,500.00	\$30,000.00
425-1551	Inlets, Ditch Bottom, Type E, <10'	EA	1	\$9,622.00	\$9,622.00
425-1581	Inlets, Ditch Bottom, Type H, <10'	EA	1	\$13,500.00	\$13,500.00
425-2-91	Manholes, J-8, <10'	EA	1	\$15,000.00	\$15,000.00
430-175-118	Pipe Culvert, Optional Material, Round, 18" S/CD	LF	49.3	\$150.00	\$7,395.00
430-175-124	Pipe Culvert, Optional Material, Round, 24" S/CD	LF	76.0	\$200.00	\$15,200.00
430-175-142	Pipe Culvert, Optional Material, Round, 42" S/CD	LF	73.7	\$325.00	\$23,952.50
570-1-1	Hydroseed	SY	2000	\$3.50	\$7,000.00
570-1-2	Performance Turf, Sod	SY	10252	\$5.00	\$51,262.00
700-1-11	Single Post Sign, F&I Ground Mount, Up to 12 SF	EA	1	\$515.00	\$515.00
706-3	Retro-Reflective Pavement Markers	EA	492	\$9.00	\$4,428.00
710-11-101	Painted Pavement Markings, Standard, White, Solid, 6"	GM	7.434	\$1,350.00	\$10,035.90
710-11-125	Painted Pavement Markings, Standard, White, Solid, 24"	LF	15	\$7.50	\$112.50
710-11-201	Painted Pavement Markings, Standard, Yellow, Solid, 6"	GM	7.434	\$1,350.00	\$10,035.90
711-11-101	Thermoplastic, Standard, White, Solid, 6"	GM	3.717	\$1,700.00	\$6,318.90
711-11-125	Thermoplastic, Standard, White, Solid, 24"	LF	15	\$25.00	\$375.00
711-11-160	Thermoplastic, Standard, White, Message	EA	1	\$335.00	\$335.00
711-11-201	Thermoplastic, Standard, Yellow, Solid, 6"	GM	3.717	\$335.00	\$1,245.20
Misc. 1	Crayfish Permit	LS	1	\$23,000.00	\$23,000.00

Subtotal Construction **\$3,684,196.45**

Contingency (5%) **\$184,209.82**

Utility Work**

Total of FDOT Non-Participating Items**

Subtotal Design (10%) **\$368,419.64**

Subtotal Permitting (5%) **\$184,209.82**

Total Design/Permitting **\$552,629.47**

CEI (10%) **\$368,419.64**

Total: \$4,789,455.38

Non-participating items:

**Florida Statutes prohibit certain work types for funding opportunities, including capacity and pedestrian improvements.

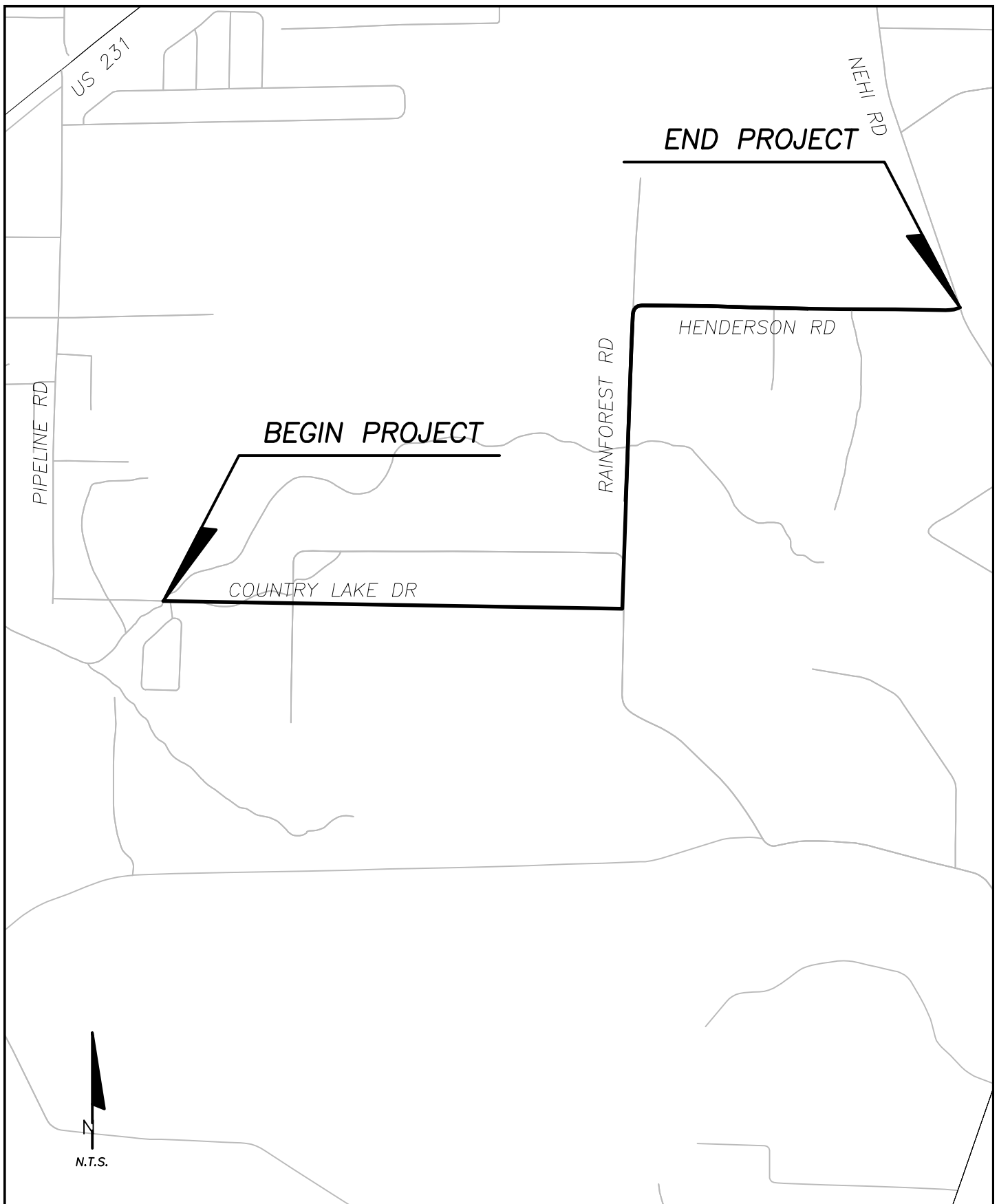
For example, installation of sidewalks would require an alternate fund source.

**Utility work--this includes, but is not limited to: valve adjustments, utility relocations, FPL power pole relocations, AT&T directional bore, etc...

Attachment A:

Project Location Map

(Per Grant Application Instructions: “Project Location Map and support data, as appropriate.”)



ENGINEERING DIVISION
 BAY COUNTY GOVERNMENT CENTER
 840 W. 11th STREET
 PANAMA CITY, FL 32401
 PHONE: (850) 248-8301

**PIPELINE RD / COUNTRY LAKE DR EXTENSION
 LOCATION MAP**

SCALE	DATE DRAWN	BY	CHECKED BY	PROJECT#	PAGE
AS SHOWN	01/10/25	MR	MR	XXXX	1 of 1

Attachment B:

Environmental Study and/or Design Plans

(Per Grant Application Instructions: “*Environmental Study and/or Design Plans, if available.*”)

Narrative: This attachment is being included with the TRIP Application in association with the two questions appearing within the application document as follows:

<u>Does this project include an Environmental Study?</u>	Yes/No No
If Federal funding is to be requested for any phase of this project, an Environmental Study must be completed in accordance with the National Environmental Policy Act.	
<u>Does this project have design plans available?</u>	Yes/No No
Attachment B: If yes, Environmental Study and/or Design plans.	

As indicated above, the answer to both questions posed in the TRIP Application is “no.”

Attachment C:

Planned Project Construction Schedule

Per Grant Application Instructions: “The planned project construction schedule.”

Construction:	2025-2026		
Attachment C: The planned project construction schedule.			

Narrative: The proposed project construction schedule cannot be projected at this time due to the fact that the Design Phase has not been initiated as of yet.

Attachment D:

Authorizing Interlocal Agreement and Supporting Documentation

(Per Grant Application Instructions: “Authorizing Interlocal Agreement and any supporting documentation, as appropriate. Check signatures and Dates”)

Narrative:

The webpage appearing below maintained by the Emerald Coast Regional Council (ECRC) discusses the Regional Transportation Partnership (RTP) that had previously existed for many years comprised of representatives for the counties of Bay, Gulf, Holmes, and Washington.

The Bay County TPO, at its December 1, 2021 regular meeting, approved Resolution Bay 21-36 and associated interlocal agreement that officially designated ECRC as the RTP custodian for the aforementioned counties, plus the additional counties of Escambia, Santa Rosa, Okaloosa, and Walton. Stakeholders involved in the process have since executed necessary resolutions and interlocal agreements to fully support the recommended process of ECRC serving in the role of Regional Transportation Planning Organization for the designated Regional Transportation Area.



EMERALD
COAST
REGIONAL COUNCIL

TRANSLATE



SEARCH HERE

HOMEWHO WE AREPROGRAMSSERVICES WE OFFERCALENDARRESOURCE CENTERVIRTUAL MEETINGS

TPOS | COMMITTEES | CO-OPS

Annual Roadway Capacity Status Report

Bay County TPO

ECRC Pedestrian And Bicycle Committee

Florida-Alabama TPO

Florida Safe Routes To School

Freight Network Plan

Northwest Florida Regional TPO

Okaloosa Transit Cooperative

Okaloosa-Walton TPO

Park And Ride

Transportation Disadvantaged (TD)

Rural Regional Transportation Plan

US 90 Corridor Master Plan: Multi-Use Trail

RURAL REGIONAL TRANSPORTATION PLAN

Plan News:
The Draft Public Involvement Plan is available to review!
[Take a look](#) and [provide your feedback](#) before it goes before the Board for approval in September 2021!

To attend a meeting virtually, register [HERE](#)

For the next two years, and under the task handed down by the District Three of the Florida Department of Transportation (FDOT), our staff at ECRC will be gathering the input of rural communities in Northwest Florida. By reaching out to the rural local governments and bringing the region's rural communities together to discuss and collaborate, we will create a document outlining the transportation needs of these rural areas. The finished product will be referred to as the Regional Rural Transportation Plan (RRTP). The plan will function similarly to the Long-Range Transportation Plan (LRTP), a document produced for the region's Transportation Planning Organizations (TPOs). An example of those documents can be found here on the Florida-Alabama LRTP page. The RRTP will include a Needs Plan Unit and a corresponding interactive map that identifies all proposed improvements and meets the goals of the Florida Transportation Plan (FTP).

Project Overview

The RRTP will cover a 20-year planning horizon and serve as a blueprint for maintaining and enhancing the regional rural transportation system. Systems such as roadway, bicycle/pedestrian, freight, and any other way people move in the rural areas. It also prioritizes short- and long-range projects for consideration in the FDOT Statewide Transportation Improvement Program (STIP). This annually updated program allocates state funding over five years. The RRTP will outline how the projects are identified and in what ways they meet the regional vision.

The plan covers areas generally rural in nature. It includes portions of a 7-county territory primarily bordering the existing, urbanized Metropolitan Planning Areas:

- Escambia
- Santa Rosa
- Okaloosa
- Walton
- Holmes
- Washington
- Bay

Project Area

[Click Here to View the Map Larger!](#)





Pamn Henderson
Chairperson

Robert Carroll
Vice Chairman

P.O. Box 11399 • 32524-1399 Pensacola, FL | 4081 E. Olive Road-Suite A • 32514
P: 850.332.7976 • 1.800.226.8914 • F: 850.637.1923 | www.ecrc.org

MEETING OF THE TRANSPORTATION PLANNING ORGANIZATION

Wednesday, December 01, 2021 - 3:30 p.m.

Bay County Transit Office, 1021 Massalina Drive
Panama City, Florida 32404

Technical Coordinating Committee (TCC) - 11:00 a.m.

Citizens' Advisory Committee (CAC) - 1:30 p.m.

A. CALL TO ORDER / INVOCATION / PLEDGE – Chairperson Pamn Henderson

B. PUBLIC FORUM

Please obtain a speaker request form from ECRC staff. Speakers are asked to limit their remarks to three minutes.

C. APPROVAL OF AGENDA

Any new action items to be added to the agenda must be approved by a vote of two thirds (2/3) of the TPO members present.

CONSENT AGENDA

D. PLANNING AND TRANSIT CONSENT AGENDA ITEMS

- 1. ALL COMMITTEES** - Approval of the October 2021 Meeting Minutes
- 2. ALL COMMITTEES** - Consideration to Surplus Transit Vehicle 1203 (2012 El Dorado Amerivan PT)

PLANNING

E. PLANNING ACTION ITEMS

- 1. ENCLOSURE A – ALL COMMITTEES – ROLL CALL VOTE** Consideration of Resolution BAY 21-33 Amending the FY 2022-2026 Transportation Improvement Program to Add the Railroad Utility Construction Phase at the Industrial Drive Railroad Crossing Project- *Mr. Bryant Paulk, AICP, FDOT*
- 2. ENCLOSURE B – ALL COMMITTEES – ROLL CALL VOTE** Consideration of Resolution BAY 21-34 Amending the FY 2022-2026 Transportation Improvement

Program to Add the Railroad Utility Construction Utility Phase for Martin Luther King Jr. Boulevard Railroad Crossing Project – *Mr. Bryant Paulk, AICP, FDOT*

3. ENCLOSURE C – ALL COMMITTEES - Consideration of Resolution Bay 21-36 Approving Entering into an Interlocal Agreement with the Emerald Coast Regional Council (ECRC), the Florida-Alabama TPO, the Okaloosa-Walton TPO, Washington County, and Holmes County Designating the ECRC as the Designated Regional Transportation Area to Serve the Regional Needs of Escambia, Santa Rosa, Okaloosa, Walton, Bay, Washington, and Holmes Counties, per section 339, Florida Statute – *Mr. Austin Mount, ECRC Staff*

F. FDOT UPDATE - Mr. Bryant Paulk, AICP, FDOT Urban Liaison or Ms. Donna Green, FDOT Urban Liaison

G. PLANNING PRESENTATION ITEMS (NO ACTION REQUIRED):

1. ENCLOSURE D – ALL COMMITTEES - Implementation of Targets for Safety Performance Measures – *Mr. Gary Kramer, ECRC Staff*

H. PLANNING INFORMATION PACKAGE (no presentation necessary)

1. ENCLOSURE E – ALL COMMITTEES

- TCC and CAC October 2021 Meeting Minutes
- Bay October 2021 Actions Report
- Amendment to the FY 2022-2026 Transportation Improvement Program (TIP) Letters

TRANSIT

I. TRANSIT ACTION ITEMS

1. ENCLOSURE F – ALL COMMITTEES - Consideration of Resolution Bay 21-35 Approving a One Year Extension to the Existing Transit Advertising Contract with Fuel Media Holdings Beginning January 1, 2022 and Ending December 31, 2022– *Mr. Lamar Hobbs, Bay County*

J. TRANSIT UPDATE

K. TRANSIT INFORMATION PACKAGE (no presentations necessary): **None**

L. LEGAL UPDATE – Burke, Blue, Hutchison, Walters & Smith, P.A.

OTHER BUSINESS- The next Bay TPO meeting will be at the **Bay County Transit Office, 1021 Massalina Drive, Panama City, Florida 32404. Date is TBD.** The TCC will meet at 11:00 a.m., the CAC will meet at 1:30 p.m., and the TPO will meet at 3:30 p.m.

M. ADJOURNMENT

ENCLOSURE C
ALL COMMITTEES

SUBJECT: Consideration of Resolution Bay 21-36 Approving Entering into an Interlocal Agreement with the Emerald Coast Regional Council (ECRC), the Florida-Alabama TPO, the Okaloosa-Walton TPO, Washington County, and Holmes County Designating the ECRC as the Designated Regional Transportation Area to Serve the Regional Needs of Escambia, Santa Rosa, Okaloosa, Walton, Bay, Washington, and Holmes Counties, per section 339, *Florida Statute*

ORIGIN OF SUBJECT: Emerald Coast Regional Council / FDOT

LOCAL GOVERNMENT ACTION NEEDED: Bay County TPO Approval to Join Interlocal Agreement

BACKGROUND: The ECRC manages the three Metropolitan Planning Organizations across the Florida Panhandle, locally referred to as TPOs: the Florida-Alabama TPO, the Okaloosa-Walton TPO, and the Bay County TPO. In 2004 and 2005, the TPOs entered into interlocal agreements to create the Northwest Florida Regional Transportation Planning Organization (NFRTP), and the Bay Gulf Holmes Washington Regional Transportation Partnership (BGHWRT), to be managed by the ECRC staff. The purpose of these entities was to create a Regional Transportation Area as authorized and outlined in section 339, Florida Statute, in order to apply for and receive certain FDOT funding.

To streamline the process and administrative burdens, ECRC and FDOT have identified that ECRC become the designated Regional Transportation Area. This interlocal agreement would shift the title of Regional Transportation Area as outlined in section 339, *Florida Statute* from the NFRTP and BGHWRT to the ECRC. This will ensure the ability to establish quorum, more efficient use of staff time, less administrative burdens, and a simplified/more expedited work process.

Attached are the following:

- Interlocal Agreement
- Resolution Bay 21-36

RECOMMENDED ACTION: Approval of a motion authorizing the TPO chair to sign Resolution Bay 21-36, entering into an interlocal agreement that would designate the ECRC as the Regional Transportation Area to serve the regional needs of Escambia, Santa Rosa, Okaloosa, Walton, Washington, Holmes, and Bay counties. Please contact Mr. Austin Mount, ECRC CEO, at 850-393-9715 or austin.mount@ecrc.org if additional information is needed.

RESOLUTION BAY 21-36

A RESOLUTION OF THE BAY TRANSPORTATION PLANNING ORGANIZATION ENTERING INTO AN INTERLOCAL AGREEMENT WITH THE EMERALD COAST REGIONAL COUNCIL, THE FLORIDA-ALABAMA TPO, THE OKALOOSA-WALTON TPO, WASHINGTON COUNTY AND HOLMES COUNTY DESIGNATING THE EMERALD COAST REGIONAL COUNCIL AS THE REGIONAL TRANSPORTATION PLANNING ORGANIZATION AND THE REGIONAL TRANSPORTATION AREA

WHEREAS; the Florida-Alabama Transportation Planning Organization and Okaloosa-Walton Transportation Planning Organization together created the Northwest Florida Regional Transportation Planning Organization (RTPO) by virtue of interlocal agreement for the purposes outlined in section 339, *Florida Statute*; and

WHEREAS; the Bay County Transportation Planning Organization in conjunction with Holmes, Washington, and Gulf counties together created the Bay Gulf Holmes Washington Regional Transportation Partnership (RTP) by virtue of interlocal agreement for the purpose outlined in section 339, *Florida Statute*; and

WHEREAS; the Emerald Coast Regional Council (ECRC) serves as staff to both the Northwest Florida RTPO and the Bay Gulf Holmes Washington RTP; and

WHEREAS; the board meetings of both the RTPO and the RTP typically meet only once a year; and

WHEREAS; it has become increasingly difficult to obtain a quorum for both and to conduct necessary business; and

WHEREAS; the ECRC fits the definitions and requirements as outlined and required by section 339, *Florida Statute*; and

WHEREAS; by identifying the ECRC as the Regional Transportation Planning Organization by virtue of an interlocal agreement the same services, products, and delivery can easily be provided with less administrative burden and by implementing a streamlined process; and

WHEREAS; the ECRC legal counsel has provided vital input and was consulted in the development of the interlocal agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:

- the TPO approves entering into an interlocal agreement with the Emerald Coast Regional Council, the Florida-Alabama TPO, the Okaloosa-Walton TPO, Washington County, and Holmes County establishing the Emerald Coast Regional Council as the designed Regional Transportation Planning Organization and the Regional Transportation Area as outlined in section 339, *Florida Statute* in order to continue to conduct the business of the region.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 1st day of December 2021.

**BAY COUNTY TRANSPORTATION
PLANNING ORGANIZATION**

BY: Pamn Henderson
Pamn Henderson, Chair

ATTEST: [Signature]



**INTERLOCAL AGREEMENT
AMONG
THE
FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION;
OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION;
BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION;
WASHINGTON COUNTY, FLORIDA; HOLMES COUNTY, FLORIDA;
AND THE
EMERALD COAST REGIONAL COUNCIL f/k/a
WEST FLORIDA REGIONAL PLANNING COUNCIL**

THIS INTERLOCAL AGREEMENT is made and entered into by and among the Florida-Alabama Transportation Planning Organization, Okaloosa-Walton Transportation Planning Organization, Bay County Transportation Planning Organization, all of which are public agencies/metropolitan planning organizations created pursuant to Chapter 339.175 and 163.01, *Florida Statutes* (herein referred to as "**TPO's**"); The Board of County Commissioners of Washington County, Florida, The Board of County Commissioners of Holmes County, Florida, and the Emerald Coast Regional Council f/k/a West Florida Regional Planning Council, a public agency/regional planning council created pursuant to Chapter 186 and 163.01 Florida Statutes, authorized to conduct business in the State of Florida, FEI/EIN 59-0500582, with a principal address of 4801 E. Olive Road, Suite A, Pensacola, Florida 32514 (hereinafter referred to as the "**ECRC**"). Each of the foregoing entities is referred to separately as a "**Party**" and collectively as the "**Parties.**"

WITNESSETH:

WHEREAS, section 163.01, *Florida Statutes*, permits governmental units to make efficient use of their powers by enabling them to enter into Interlocal Agreements to cooperate with other local governmental units on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities;

WHEREAS, pursuant to section 339.175, *Florida Statutes*, the Florida-Alabama Transportation Planning Organization, the Okaloosa-Walton Transportation Planning Organization and the Bay County Transportation Planning Organization, are each established as a "metropolitan planning organization" by the State of Florida and by the Local Governments which are a constituent of such Transportation Planning Organization; and

WHEREAS, presently and previous to the existence of this Interlocal Agreement, the ECRC provides staffing and management to the Florida-Alabama Transportation Planning Organization, the Okaloosa-Walton Transportation Planning Organization and the Bay County Transportation Planning Organization; and

WHEREAS, Washington and Holmes Counties are considered rural counties not part of a MPO/TPO designated boundary, in relation to section 399.175, *Florida Statutes*;

WHEREAS, section 339.2819, *Florida Statutes*, creates within the Florida Department of Transportation a Transportation Regional Incentive Program (TRIP) that provides funds to improve regionally significant transportation facilities in Regional Transportation Areas created pursuant to Section 339.155, *Florida Statutes*; and

WHEREAS, section 339.155(4)(c), *Florida Statutes*, allows regional transportation plans to be developed in regional transportation areas in accordance with an interlocal agreement entered into pursuant to section 163.01, *Florida Statutes*, by two or more contiguous metropolitan planning organizations and/or two or more counties not members of a metropolitan planning organization; and

WHEREAS, this Interlocal Agreement is intended to be the agreement contemplated by section 339.155(4)(c), *Florida Statutes*, to designate the ECRC as the Regional Transportation Planning Organization within the boundaries of: Escambia, Santa Rosa, Okaloosa, Walton, Holmes, Washington and Bay Counties, Florida.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties enter into this Interlocal Agreement.

1. In accordance with section 339.155(4), *Florida Statutes*, the parties identify Emerald Coast Regional Council, formerly known as West Florida Regional Planning Council ("ECRC") as the Regional Transportation Planning Organization, for the purposes outlined in section 339.155(4), *Florida Statutes*.
2. The boundaries of the Regional Transportation Area are: Escambia, Santa Rosa, Okaloosa, Walton, Washington, Holmes, and Bay Counties, Florida, in their entirety.
3. The duration of this agreement shall be effective upon full execution of all Parties, and will continue until all Parties agree to terminate this Interlocal Agreement.
4. This Agreement may be terminated, modified or rescinded as follows:
 - (a) A County or TPO may propose modifications to this agreement at any time with written notice to the ECRC chief executive officer or ECRC board of directors, and
 - (b) Unanimous written agreement of the Parties that expressly terminates, modifies or rescinds this Agreement.

5. The process for creating and updating the regional transportation plan will:

- (a) At a minimum, identify regionally significant transportation facilities located within a regional transportation area and contain a prioritized list of regionally significant projects. The projects shall be adopted into the capital improvements schedule of the local government comprehensive plan.
- (b) ECRC shall prepare and adopt application cycles, criteria for evaluation, 7. and other necessary processes to develop the regional transportation plan.

6. This Interlocal Agreement shall be recorded in the Official Records of each of the following counties in Florida: Escambia; Santa Rosa; Okaloosa; Walton; Bay; Washington; and Holmes.

7. Each of the Parties represents and warrants that the undersigned representatives of the TPO's, the Counties, and of ECRC are authorized to sign this Agreement and thereby to obligate and bind that Party.

IN WITNESS WHEREOF, the parties hereto have duly executed this Interlocal Agreement on the respective dates under each signature below.

INTERLOCAL AGREEMENT BETWEEN THE BAY TPO, FLORIDA-ALABAMA TPO, OKALOOSA-WALTON TPO, AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL WEST PLANNING COUNCIL DESIGNATING THE ECRC BOARD AS THE DESIGNATED REGIONAL TRANSPORTATION AREA TO SERVE THE REGIONAL NEEDS OF ESCAMBIA, SANTA ROSA, OKALOOSA, WALTON, BAY, WASHINGTON, AND HOLMES COUNTIES

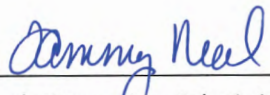
IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

EMERALD COAST REGIONAL COUNCIL

BY: _____

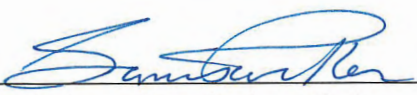
Austin Mount, CEO Emerald Coast Regional Council

DATE: 05/20/2020

ATTEST:  _____

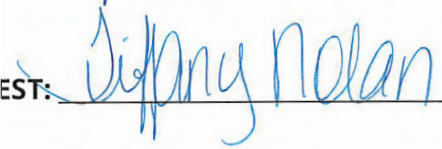
Tammy Neal, Executive Administrative Assistant

**FLORIDA – ALABAMA TRANSPORTATION PLANNING
ORGANIZATION**

BY:  _____

Commissioner Sam Parker, Chairman

DATE: 5/13/2020

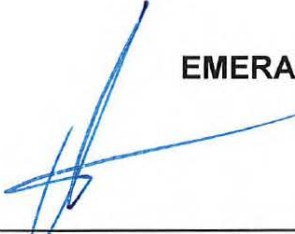
ATTEST:  _____

DATE: 5/13/2020

INTERLOCAL AGREEMENT BETWEEN THE BAY TPO, FLORIDA-ALABAMA TPO, OKALOOSA-WALTON TPO, AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL WEST PLANNING COUNCIL DESIGNATING THE ECRC BOARD AS THE DESIGNATED REGIONAL TRANSPORTATION AREA TO SERVE THE REGIONAL NEEDS OF ESCAMBIA, SANTA ROSA, OKALOOSA, WALTON, BAY, WASHINGTON, AND HOLMES COUNTIES

IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

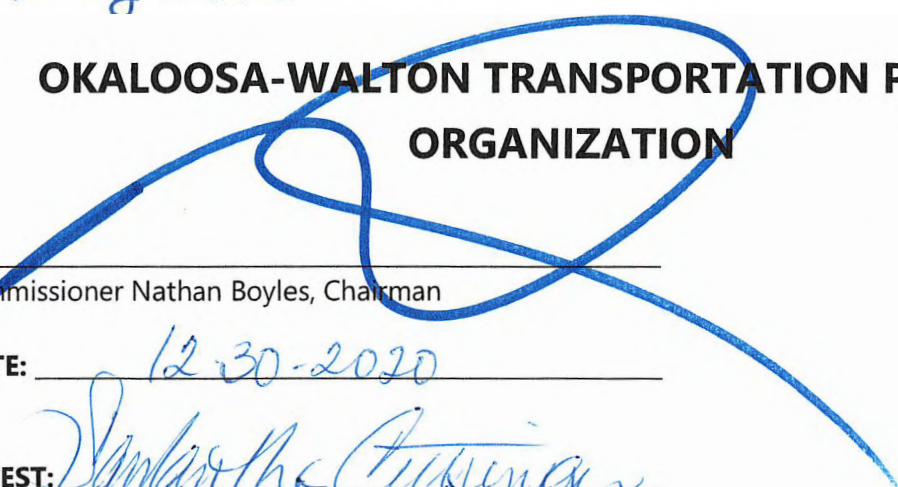
EMERALD COAST REGIONAL COUNCIL

BY: 
Austin Mount, CEO Emerald Coast Regional Council

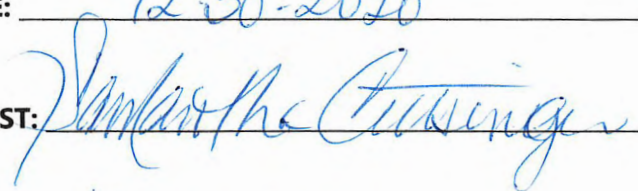
DATE: 1-21-2021

ATTEST: 
~~Tammy Neal~~, Executive Administrative Assistant
Tiffany Bates

**OKALOOSA-WALTON TRANSPORTATION PLANNING
ORGANIZATION**

BY: 
Commissioner Nathan Boyles, Chairman

DATE: 12-30-2020

ATTEST: 

DATE: 12-30-2020

INTERLOCAL AGREEMENT BETWEEN THE BAY TPO, FLORIDA-ALABAMA TPO, OKALOOSA-WALTON TPO, AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL WEST PLANNING COUNCIL DESIGNATING THE ECRC BOARD AS THE DESIGNATED REGIONAL TRANSPORTATION AREA TO SERVE THE REGIONAL NEEDS OF ESCAMBIA, SANTA ROSA, OKALOOSA, WALTON, BAY, WASHINGTON, AND HOLMES COUNTIES.

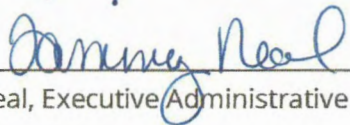
IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

EMERALD COAST REGIONAL COUNCIL

BY:  _____

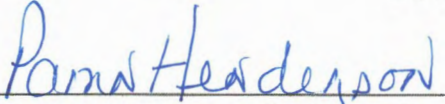
Austin Mount, CEO ECRC

DATE: 5/15/2020

ATTEST:  _____

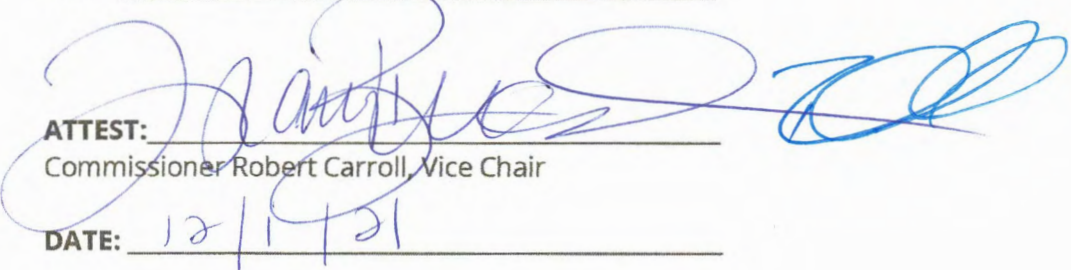
Tammy Neal, Executive Administrative Assistant

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

BY:  _____

Mayor Pam Henderson, Chairwoman

DATE: 12/11/21

ATTEST:  _____

Commissioner Robert Carroll, Vice Chair

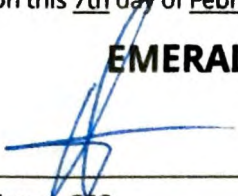
DATE: 12/11/21

INTERLOCAL AGREEMENT BETWEEN THE BAY TPO, FLORIDA-ALABAMA TPO, OKALOOSA-WALTON TPO, AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL WEST PLANNING COUNCIL DESIGNATING THE ECRC BOARD AS THE DESIGNATED REGIONAL TRANSPORTATION AREA TO SERVE THE REGIONAL NEEDS OF ESCAMBIA, SANTA ROSA, OKALOOSA, WALTON, BAY, WASHINGTON, AND HOLMES COUNTIES

IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

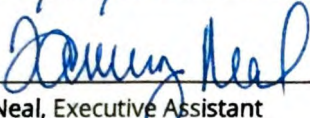
Signed on this 7th day of February 2022.

EMERALD COAST REGIONAL COUNCIL

BY:  _____

Austin Mount, CEO

DATE: 2/9/22 _____

ATTEST:  _____

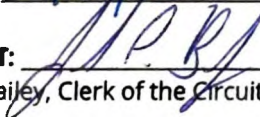
Tammy Neal, Executive Assistant

HOLMES COUNTY BOARD OF COUNTY COMMISSIONERS

BY:  _____

Commissioner Earl Stafford, Chairman

DATE: 2/9/22 _____

ATTEST:  _____

Sam Bailey, Clerk of the Circuit Court

INTERLOCAL AGREEMENT BETWEEN BAY COUNTY, ESCAMBIA COUNTY, HOLMES COUNTY, OKALOOSA COUNTY, SANTA ROSA COUNTY, WALTON COUNTY AND WASHINGTON COUNTY, FLORIDA AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL PLANNING COUNCIL

IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

 EMERALD COAST REGIONAL COUNCIL

BY: _____

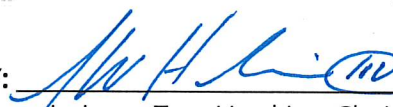
Austin Mount, CEO

DATE: 9-24-20

ATTEST:  _____

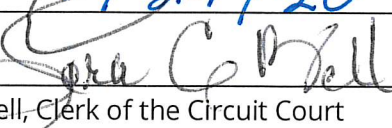
Tammy Neal, Executive Assistant

WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS

BY:  _____

Commissioner Trey Hawkins, Chairman

DATE: 9/24/20

ATTEST:  _____

Lora C. Bell, Clerk of the Circuit Court

BCC APPROVED: 9-24-20

INTERLOCAL AGREEMENT BETWEEN THE BAY TPO, FLORIDA-ALABAMA TPO, OKALOOSA-WALTON TPO, AND EMERALD COAST REGIONAL COUNCIL f/k/a WEST FLORIDA REGIONAL WEST PLANNING COUNCIL DESIGNATING THE ECRC BOARD AS THE DESIGNATED REGIONAL TRANSPORTATION AREA TO SERVE THE REGIONAL NEEDS OF ESCAMBIA, SANTA ROSA, OKALOOSA, WALTON, BAY, WASHINGTON, AND HOLMES COUNTIES

IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the RPC.

EMERALD COAST REGIONAL COUNCIL

BY: Karen Cuchens
Karen Cuchens, Chairwoman Emerald Coast Regional Council

DATE: 4/23/2020

ATTEST: [Signature]
Austin Mount, CEO Emerald Coast Regional Council

RESOLUTION ECRC 2020-03

A RESOLUTION OF THE EMERALD COAST REGIONAL COUNCIL APPROVING AN INTERLOCAL AGREEMENT WITH THE FLORIDA- ALABAMA TPO, THE OKALOOSA-WALTON TPO, THE BAY COUNTY TPO, WASHINGTON AND HOLMES COUNTIES DESIGNATING THE EMERALD COAST REGIONAL COUNCIL AS THE REGIONAL TRANSPORTATION PLANNING ORGANIZATION AND THE REGIONAL TRANSPORTATION AREA

WHEREAS; the Florida Alabama Transportation Planning Organization and Okaloosa-Walton Transportation Planning Organization together created the Northwest Florida Regional Transportation Planning Organization (NWFLRTPO) by virtue of interlocal agreement for the purposes outlined in section 339, *Florida Statute*; and

WHEREAS; the Bay County Transportation Planning Organization in conjunction with Holmes, Washington, and Gulf Counties together created the Bay Gulf Holmes Washington Partnership (BGHWP) by virtue of interlocal agreement for the purposes outlined in section 339, *Florida Statute*; and

WHEREAS; the ECRC serves as staff to both the Northwest Florida Regional Transportation Planning Organization and the Bay Gulf Holmes Washington Partnership; and

WHEREAS; the board meetings of both the NWFLRTPO and the BGHWP typically meet only once per year; and

WHEREAS; it has become increasingly difficult to obtain a quorum for both the NWFLRTPO and BGHWP and conduct necessary businesses; and

WHEREAS; the ECRC fits the definitions and requirements as outlined and required by section 339, *Florida Statute*; and

WHEREAS; by identifying the ECRC as the Regional Transportation Planning Organization by virtue of an interlocal agreement the same services, products, and delivery can easily be provided with less administrative burden and by implementing a streamlined process; and

WHEREAS; the ECRC legal counsel has provided vital input and was consulted in the development of the interlocal agreement;

NOW, THEREFORE, BE IT RESOLVED THAT the Emerald Coast Regional Council that:

The ECRC by virtue of an interlocal agreement with the Florida-Alabama TPO, the Okaloosa-Walton TPO, the Bay County TPO and Washington and Holmes counties, become the designed Regional Transportation Planning Organization and the Regional Transportation Area as outlined in section 339, *Florida Statute* in order to continue to conduct the business of the region.

Duly passed and adopted by the Emerald Coast Regional Council on this 23rd day of April 2020.

BY: Kasey Cuchens
Kasey Cuchens, Chairwoman

ATTEST: [Signature]
Austin Mount, ECRC Chief Executive Officer



Attachment F:

Document Candidate Improvement Appears in the Capital Improvement Schedule

(Per Grant Application Instructions: “Document that the candidate improvement appears in the capital improvement schedule of the local comprehensive plan.”)

Excerpt from Grant Application:

Project Qualification Information:	
Does the project appear in the capital improvement schedule of the local comprehensive plan? If no, explain:	Yes/No ☐ No ☒
Bay County's local comprehensive plan does not include a capital improvement schedule component. Instead, a separate Capital Improvement Plan (CIP) has been established by the Board of County Commissioners (BOCC), with a vetting and approval process instituted such that a noteworthy project can efficiently and expediently be added to the CIP. Should this proposed project be ranked favorably as a candidate for funding, Bay County BOCC will assure that the project is formally included in the CIP.	
Attachment F: If available, add documentation that the candidate improvement appears in the capital improvement schedule of the local comprehensive plan. ⁶	

Narrative: As noted in the excerpt appearing above, Bay County's local comprehensive plan does not include a capital improvement schedule component. Instead, a separate Capital Improvement Plan (CIP) has been established by the Board of County Commissioners (BOCC), with a vetting and approval process instituted such that a noteworthy project can efficiently and expediently be added to the CIP. Should this proposed project be ranked favorably as a candidate for funding, Bay County BOCC will assure that the project is formally included in the CIP.

Attachment G:

Document Level-of-Service Standards

(Per Grant Application Instructions: “Document that Level-of-Service standards for the facility to be improved have been adopted by the local government if on the SIS.”)

Narrative: This attachment is being uploaded to the TRIP Application database essentially as a “housekeeping measure,” as an Attachment G upload is positively required by the GAP System to in order to finalize and upload an overall TRIP Application.

In many cases, an Attachment G document quantifying and attesting the Level-of-Service is required for a TRIP Application. However, according to the TRIP Application instructions highlighted below, such a document is only required as part of an application IF the proposed project is on the Strategic Intermodal System (SIS).

Attachment G: Document that level-of-service standards for the facility to be improved have been coordinated with FDOT by the local government with jurisdiction and are consistent with the level-of-service standards adopted by FDOT if the project is on a Strategic Intermodal System.⁷

While this candidate project is not physically on the SIS, it is of great value to the overall regional roadway network, which results in direct benefit to the SIS.

FDOT District Three Transportation Regional Incentive Program (TRIP)

2024-2025 Cycle

Attachment H: Document that the candidate project meets the TRIP statutory eligibility requirements.

Attachment H:

(Per Grant Application Instructions: “Document that the candidate project meets the TRIP statutory eligibility requirements.”)

Narrative: This section of the TRIP Application, which is categorized under “Project Qualification Information,” is undoubtedly intended to assure that the candidate project meets the requirements of the Transportation Regional Incentive Program as set forth in statute. It should be noted that the content of this section of the application echoes language of Chapter 339.2819(4)(a), Florida Statutes. In other words, the “check boxes” appearing on the TRIP Application repeat the statutory wording practically verbatim.

Project Qualification Information Continued:
Attachment H: Document that the project meets the following TRIP statutory eligibility requirements.⁸
☒ Supports facilities that serve national, statewide or regional functions and function as an integrated transportation system,
☒ Be identified in appropriate local government capital improvements program(s) or long term concurrency management system(s) that are in compliance with state comprehensive plan requirements,
☒ Be consistent with the Strategic Intermodal System (SIS),
☒ Be in compliance with local corridor management policies, and
☒ Have commitment of local, regional or private matching funds (if no waiver).

Due to the near word-for-word correlation between the application checklist and the statute, it is evident that when a TRIP applicant “checks the boxes” that correspond on a one-to-one basis to the statutory requirements, that the

applicant is thereby self-certifying that that they meet the requirements of both the TRIP Application, as well as the applicable Florida Statutes.

For reference, an excerpt of the statute under discussion appears below:

The 2022 Florida Statutes		
Title XXVI PUBLIC TRANSPORTATION	Chapter 339 TRANSPORTATION FINANCE AND PLANNING	View Entire Chapter
339.2819 Transportation Regional Incentive Program.—		
(1) There is created within the Department of Transportation a Transportation Regional Incentive Program for the purpose of providing funds to improve regionally significant transportation facilities in regional transportation areas created pursuant to s. 339.155(4) .		
(2) The percentage of matching funds provided from the Transportation Regional Incentive Program shall be up to 50 percent of project costs.		
(3) The department shall allocate funding available for the Transportation Regional Incentive Program to the districts based on a factor derived from equal parts of population and motor fuel collections for eligible counties in regional transportation areas created pursuant to s. 339.155(4) .		
(4)(a) Projects to be funded with Transportation Regional Incentive Program funds shall, at a minimum:		
1. Serve national, statewide, or regional functions and function as part of an integrated regional transportation system.		
2. Be identified in the capital improvements element of a comprehensive plan that has been determined to be in compliance with part II of chapter 163, after July 1, 2005. Further, the project shall be in compliance with local government comprehensive plan policies relative to corridor management.		
3. Be consistent with the Strategic Intermodal System Plan developed under s. 339.64 .		
4. Have a commitment for local, regional, or private financial matching funds as a percentage of the overall project cost.		

Should additional discussion or information be necessary from Bay County in its role as TRIP applicant, to certify that the proposed project meets statutory requirements, or for other purposes, please do not hesitate to contact us.

Attachment xx:

Design Plans

(Per GAP System User Interface Instructions: “*Design Plans (if applicable)*”)

Narrative: This attachment is being included with the TRIP Application in response to the prompt within the GAP System User Interface that appears as follows:

	Download - Statutory Eligibility Requirement-Attachment H
	Design Plans (If applicable) 

Requires Upload 	Optional 	Upload Complete 
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As indicated in other sections of the overall TRIP application, the Design Phase of the project has not yet been initiated.